



CALIFORNIA
DEPARTMENT OF
EDUCATION

JACK O'CONNELL
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

November 7, 2008

Dear Select County and District Superintendents and Charter School Administrators:

CALIFORNIA SCHOOL INFORMATION SERVICES BEST PRACTICES

I am pleased to inform you that your local educational agency (LEA) is eligible to receive funding to prepare for the California Longitudinal Pupil Achievement Data System (CALPADS) through the California School Information Services (CSIS) Best Practices Cohort Project. CALPADS will be implemented in fall 2009, less than a year away. LEAs will be required to submit individual student and staff level data to CALPADS. Most LEAs are not yet fully prepared for CALPADS. The Best Practices Cohort Project is designed to ensure you are ready for CALPADS implementation and have high-quality data that can be used for local decision making.

Funding for the project is based upon LEA enrollment. LEAs with enrollment of less than 1,800 will receive \$15,000. Larger LEAs will receive \$30,000 or \$8.51 per student, whichever is greater. Project funding is distributed once required deliverables are complete and can be spent between the time you sign the contract and June 30, 2009. Some of the project deliverables are time specific, so I encourage you to register for and participate in this project as soon as possible.

If you are interested in joining the Best Practices Cohort, please visit the BP Cohort Project Web page at <http://www.csis.k12.ca.us/bp-cohort/default.asp> (Outside Source). In the "Letter of Intent to Participate" section, select the "Click here to fill out the Letter of Intent requiring signature" link. Complete and submit the letter by fax to Greg Cies, FCMAT/CSIS, at 916-325-9290. In the "W-9 information" section, select the "Click here to print the W-9 form" link. Complete and submit the W-9 by fax to Tamie Triplet, FCMAT/CSIS, at 661-636-4647.

If you have questions regarding this subject, please contact Nancy Sullivan, Special Projects Administrator, CSIS, at 916-325-9280 or by e-mail at nsullivan@csis.k12.ca.us.

Sincerely,

JACK O'CONNELL

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